LICKING AREA COMPUTER ASSOCIATION

Minutes of the meeting of the LACA Technology Advisory Committee held
September 6, 2000 convening at 8:30 A.M. The meeting was held at the LACA
offices.

Call to order

 The following members answered present to the roll call: Michele Berry, Tony
Mangette, Jesse Lyon, Beth Spieth, Bruce Revennaugh, Keith Rainey and Wally
Spence, Lisa Smith, Dixie Reader and Theo Snell, Randy McFerren and Kevin
Snyder and Ray Dunlap. Representatives from Granville, Maysville, and North
Fork were not able to attend. Barry Haley, Martin McKay, Lonny Claypool,
Joey Alexander, Drew Riter and Sandy Mercer were also present for the meeting.

 Approval of Minutes

01-003
It was moved by Keith Rainey and seconded by Beth Spieth to approve the
minutes of the August 165, 2000 meeting. A vote of approval was taken.

Introductions were made of all members present including Martin McKay from
the SchoolNet office.

The SchoolNet update by Martin McKay included the State Tech Conference to
be held Feb. 27-28, technology plans update, IVDL video conference scheduled
for Sept 12 and 14, Element-K online training, novice/practitioner training,
SchoolNet Plus round 4, Adobe training, Technology Coordinator fall training
with online responses due by Sept 8, 2000, and an upcoming national educational
program of web-site materials called Marco Polo.

The ONEnet update included the distribution and detailed discussion of the
ONEnet online application. LACA had completed the first pass of the application
for the schools, but there were questioned that needed clarification from the
SchoolNet office. Martin McKay will research and respond with answers within
the next few days. LACA will complete another pass of the ONEnet application
based upon the answers and notify the districts along with the network diagrams
in both PDF and Visio format. LACA's DS3 was in the process of installation but
the completion date was not firm with Alltel. Sandra Mercer stated that an
additional T1 line to the state had been ordered and will be completed in the
Oct timeframe if the DS3 is not functional by that time. A report of the August
22, meeting with DAS and AT&T reported that 4 DASite DS3's were functional, but
all were waiting on equipment and had not yet been completed. LACA was still
waiting on some districts to send the authorization and installation locations
for the new T1 lines, but all would be ordered per the ONEnet requirements by
September 29, 2000.

A Network upgrade plan for the period of Sept 2000 through March 2001 was
distributed and discussed in detail. Districts were notified of changes that
would affect their local networks. All timelines are dependent upon equipment
arrival dates,local telco installations, and successful grant applications.

Joey Alexander discussed the need for LACA to route all "real" IP's through
the PIX and configure all local building routers with 10.x.x.x addresses only.
It was agreed upon by all for LACA and the local districts to begin the
necessary configurations for this change and Tri-Valley volunteered to pilot
the changeover. Sandra Mercer commented that LACA is receiving more requests
for network/technical services and commented that LACA is surveying other
DASites on their offering of these services and the need for additional network
policies. Discussion then followed on how to handle bounced messages for
users who forward their e-mail to outside accounts that are no longer valid.
LACA will research the ability to generate a report of users who forward
their mail and send the list to the LACAtech listserv. A discussion then

followed on LACA's project to create local e-mail distribution lists/listservs for the districts to manage.

Sandra Mercer reported on the LACA FY01 projects, and included a list of districts who had committed to IVDL, NovaNet and Data for Student Learning. LACA was still waiting on a couple of districts to respond before moving forward with the projects. The IVDL update included the announcement that LACA had already contacted the SchoolNet office and will make available a video tape of the Sept 12, IVDL video conference to any interested schools, the notice that Nancy Heller, the JVS grant writer for the IVDL project, and Sandy Mercer will be meeting with the High School IVDL Pioneer Teams before the end of September and the notice that a worksheet for the content areas will be faxed to the Pioneer teams by the end of the week. The NovaNet update included the announcement that the server connection had been completed and again, LACA was waiting on district commitments to proceed with the project. The Data for Student Learning project update included a new database design and a upcoming meeting with the state MCOECN/DASites on the anticipated costs and continuation of the program.

The E-Rate update included the distribution of funding increases to the schools if LACA becomes a service provider in year 4 of E-Rate vs. continuing to file as a consortium of schools. A spreadsheet including the costs and discussion of impact on the schools followed.

01-004

The Websense update included the distribution of the Websense 4.0 voting compilation based upon recent software upgrade. It was moved by Lisa Smith and seconded by Beth Spieth to approve the changes and recommend for final approval by the Governing Board. The motion was agreed upon by all.

Other discussion included the distribution of sample spreadsheets and network diagrams that will need review by the local districts in order for LACA to finalize the SmartNet maintenance agreement with Cisco by October 31, 2000. It was agreed upon by all for LACA to post the diagrams and spreadsheets on LACA's website. It will be the local district's responsibility to report back to LACA what equipment should be included under maintenance. LACA currently provides maintenance for all Cisco routers, TSU's, DSU's, and Xyplex/Lantronix terminal servers. It will be the financial responsibility of the local district to provide maintenance on the Cisco LAN switches. Ideas for future presentations and training by Cisco were requested by Sandra Mercer of the LACATech representatives. Network direction and plans for 2001-2002 upgrades for filing Year 4 of E-Rate were also requested of the LACATech representatives. Suggestions by the LACA Director included "true" IP telephony, student wireless workstations of the future, and video technologies (streaming, multicasting, etc.).

Sandra Mercer provided an INFOhio update that included recent LSTA grant awards for Tri-Valley and Maysville. LACA is also in the process of converting Licking Valley High School, Licking Valley Middle School, PAR Excellence and Welsh Hills to MultiLis. By the spring of 2001, LACA is expected to be supporting 41 buildings on MultiLis for Library automation!

01-005
Sandra Mercer opened the nominations for LACATech officers for 2000-2001. It was moved by Randy McFerren to nominate Lisa Smith as Chairman. Dixie Reader moved and Beth Spieth seconded the nominations be closed. A vote of approval was taken.

01-006
It was moved by Jesse Lyon to nominate Dave Calloway as Vice-Chairman. Dixie Reader moved and Beth Spieth seconded the nominations be closed. A vote of approval was taken.

Unfinished business included discussion of Internet Acceptable Use policies in place with the districts. Newark shared their passive policy of including the access as part of the student handbook with parents signing exemption forms only. West Muskingum also offered to share their AUP form. Unfinished business also included a question on a possible problem with Internet filtering, Websense. LACA will look into the problem and report back to the districts.

New business included the announcement that the next LACATech meeting will be held November 1, 2000, at 8:30 a.m. at the LACA offices.

01-007
It was moved by Michele Berry and seconded by Beth Spieth to adjourn the meeting at 11:25 a.m.

Reported by,
Sandra Mercer, LACA Executive Director